

**GOVERNOR'S COMMISSION ON  
MINORITY AND WOMEN'S BUSINESS ENTERPRISES  
September 11, 2006  
MINUTES**

The Governor's Commission on Minority and Women's Business Enterprises met on September 11, 2006 at 1:00pm, in the Indiana Government Center South, Conference Center Room B, in Indianapolis, IN.

**ROLL CALL**

**Commission members present:**

Carrie Henderson, Commissioner, Indiana Department of Administration  
Tony Kirkland, Office of Governor Mitchell E. Daniels  
Rae Pearson, Alpha Rae Personnel  
Pam Fisher, Proxy for Michael Maurer, Secretary of Commerce  
Nell Hill, Caesars Indiana  
Martha Kenley for Thomas Sharp, Commissioner, INDOT – (Non Voting)  
Angela Faulkner, Faulkner Strategies  
Charles Garcia, G. M. Construction Company  
Gary Gibson, Indianapolis Airport  
Greg Porter, State Representative – (Non Voting)  
Sylvia Trotter, Trotter Construction Company

**Commission members absent:**

Billie Breaux, Indiana State Senator  
William Harmon, Harmon Construction  
Priya Wharton, Tri-Star Engineering  
Cleo Duncan, Indiana State Representative

**CALL TO ORDER**

The meeting was called to order by Chairman Tony Kirkland. There were enough committee members present to establish a quorum.

**CHAIRMAN KIRKLAND WELCOME**

Chairman Kirkland welcomed the commission members and the attendees. Chairman Kirkland asked for those who were present in the audience and had not signed in, to please do so before they left. Chairman Kirkland gave a brief moment of silence for those who lost their lives in the September 11<sup>th</sup> tragedy.

**MINUTES**

There were two comments from Deputy Commissioner Claudia Cummings on previous minutes. The first change was to recognize that Martha Kenley was not a voting member of the June 29, 2006 meeting. The second was to recognize that Gary Gibson was no longer with Gibson and Associates. The change was reflected that Gary Gibson is now with the Indianapolis Airport.

Representative Greg Porter asked at the 6/29/06 meeting how a quorum was established. Chairman Kirkland stated that at the time the voting was taking place, only voting members substantiated a quorum. Representative Porter asked if Chairman Kirkland was a voting member to which Chairman Kirkland answered yes.

Chairman Kirkland asked if anyone would entertain the motion to adopt the meeting minutes with corrections. **Motion: Commissioner Henderson enters motion and Commissioner Pearson seconds the motion.**

Representative Porter asked if he could get a written explanation of how a quorum is established.

## **NEW BUSINESS**

Chairman Kirkland continued with commission business explaining that we have been very busy here and across the state doing our part to increase the participation levels.

Chairman Kirkland spoke of the opportunities with the Honda project and introduced the three representatives that came to the meeting to speak on diversity initiatives for the project.

**Mark Mead** spoke first and introduced **Bill Bryant and Hugh Hagerman**. Mr. Mead is the project manager administrator for Honda Manufacturing of Alabama and explained that he is here temporarily to work on the Indiana Honda Project. Mr. Mead explained that Global Performance was the company selected to assist in the endeavor. Mr. Bryant from Global Performance is the Project Manager for the Honda project and Mr. Hagerman is the Project Procurement Manager.

It was also stated that Giffels Associates Limited and Schneider Corp. are the architect/engineers for the project.

Mr. Mead then gave the floor to Mr. Bryant. Mr. Bryant explained his role in the project and started the powerpoint presentation.

- Name of Project = Honda P2M-F Project.
- Global Performance was selected to work with the contract for this project.
- Giffels Associates Limited and Schneider Corp were also selected as the architect/engineering firms.
- \$550 million investment in Greensburg, Indiana.
- 1700 Acre Greenfield site.
- Schedule/timeline was given
  - Start design – July 2006
  - Start sitework – Fall 2006 (was stated it could start as early as next week)
  - Start foundations – Early 2007
  - Start up utilities – Spring 2008
  - Start Mass Production – Fall 2008

Mr. Bryant explained that Honda was totally committed to the inclusion of local and Indiana contractor/supplier participation. He also stated that Minority and Women Owned Business participation was important to them too.

Project needs:

- Safety
- Quality
- Cost
- Schedule/Performance

Mr. Bryant explained the rest of the powerpoint presentation in detail.

**(\* A full powerpoint presentation will be the attachment added to these minutes)**

### **Questions from the commission to the representatives from Honda.**

1. Commissioner Henderson: Will you give higher preference to MWBE companies that are geographically closer to make up the local criteria?
  - a. Answer: We have not found many Minority owned businesses in Greensburg, Indiana. This is why we are searching statewide to find businesses who would like to work with the project.
2. Commissioner Faulkner: How do you get information to primes about MWBEs that are interested in work?
  - a. Answer: We are creating a list.
3. Commissioner Faulkner: We have a listing, can you use ours?
  - a. Answer: Absolutely.

\* Deputy Commissioner Claudia Cummings interjects to say that the representatives and she have been in contact already and a listing has already been provided to the Honda representatives.

4. Commissioner Gibson: Are you using more than state certification?
  - a. Answer: Yes

Mr. Hagerman explained how bid packages will be on a website which will go live soon. (No timeline was given.) Mr. Hagerman gave out his contact information and he also gave out a toll free number for seeking employment or procurement opportunities: 1-866-740-0086 and follow the prompts.

Mr. Hagerman explained that all service providers will be outsourced. (i.e. landscaping, facilities management, etc.)

5. Commissioner Gibson: do you have a list of services that you will need?
  - a. Answer: It will be on the website.
6. A question from the audience: What other media will you use?
  - a. Answer: None, only the website.
7. A question from the audience: What associations are you working with?
  - a. Answer: AGC, ABC, Building Trades.
8. A question from the audience: Will you put anything in writing?
  - a. Answer: Yes.
9. A question from the audience: What were the percentages on your other projects across the country?
  - a. Answer: We were very successful in our other outreach efforts.
10. A question from the audience: Will you have a diversity coordinator?
  - a. Answer: Yes.

\* Pam Fisher, proxy for Commissioner Maurer gives information about the IEDC meeting taking place in Greensburg at the high school. She explained that the meeting is more on what INDOT's plan is for the infrastructure of interstate 74 and surrounding the 1700 acres for the Honda Project. The audience was informed that these are two totally different projects that connect.

Chairman Kirkland thanked the representatives from Honda.

Chairman Kirkland was asked to go ahead with the adoption of the semi-annual report by Deputy Commissioner Cummings so as to not lose a quorum. Deputy Commissioner Cummings explained that the report is generated for the governor and Legislative Council.

**Motion: Commissioner Pearson made the motion to accept the report. Commissioner Hill made the second. Motion passed.**

## **DEPUTY COMMISSIONER'S REPORT**

Chairman Kirkland spoke about a grant opportunity that he learned of and Chairman Kirkland went to Washington DC to gather more information as well as request that they take a look at Indiana for an office. He and Deputy Commissioner Cummings went to a MBEC office in Chicago to speak to the staff about the center's structure. He gave the floor to Deputy Commissioner Cummings to speak on their findings.

Deputy Commissioner Cummings explained that the grant opportunity is for a regional office Minority Business Enterprise Center. The MWBED office has been working diligently to put a grant proposal together.

She explained how the grant will work. The MBEC office will work with companies that earn \$500,000 per year or higher to grow their businesses more. The MBEC office will work with companies to develop creative strategies to obtain contracts and financing and also to build their capacity and create jobs.

## **STADIUM SPENDING REPORT**

Deputy Commissioner Cummings advised that there was great news coming from the stadium project.

Bid package 9 was discussed. It is on the street now and is millwork and interior finishes. The stadium authority took a look at this package and decided that increased goals were going to be implemented. The new goals on this bid package are MBE 20% and WBE 10%.

## **AMERICAN CONTRACT COMPLIANCE ASSOCIATION CONFERENCE REPORT**

Deputy Commissioner Cummings reported that she, Chairman Tony Kirkland, and Deputy Director Margie Chavez just came back from a conference for the American Contract Compliance Association in Chicago. At the conference the team learned that the City of Denver had just finished its legal entanglement of the MWBE program and implemented contract specific goals under the guidance of the federal court. The Division is considering the use of the city of Denver as a model to implement contract specific goals in the future.

## **2006 MATCHMAKER CONNECTION EVENT REPORT**

Deputy Commissioner Cummings explained that the MWBED office held the 2006 Matchmaker Connection. Although 400 were registered, it rained severely that day and some did not attend. Jeff Gill, the Executive Branch Lobbyist had office hours concerning executive branch lobbying for the first time this year. Also, the disparity study revealed that few companies knew how to go out to the procurement website and search contracts, pre-bid information, bid opportunities, etc. The office held an Internet Café.

## **PUBLIC COMMENTS**

The Commission then took public comments from the audience.

There was one person who signed up for public comments. Dr. Shelvey Haywood Keglark spoke on non-profits receiving MBE status. He submitted a memo to the commission members.

## **ADJOURNMENT**

Meeting adjourned at approximately 2:45 pm.

Respectfully submitted,  
Margie Chavez,  
Commission Secretary